



DeKalb County
Public Works
Transportation Division
1950 W. Exchange Place, 4th Floor
Tucker, Georgia 30084
Phone: 770-492-5206 - Fax: 770-492-5201

January 18, 2024

Mr. Michael Kray
Principal Planner
Program Implementation and Partner Services
Transportation Planning Department
Atlanta Regional Commission
229 Peachtree Street NE, Suite 100
Atlanta, Georgia 30303
Email: MKray@altantaregional.org

OK TO Pay
1/23/2024

Michael Kray

RE: Redan Road Scoping Study
Reimbursement Request: Invoice #1

Dear Mr. Kray:

Enclosed for your review is invoice #1 for federal reimbursement for the Redan Road Scoping Study. DeKalb County has accepted the work performed by KCI Technologies in the amount of \$23,000.00. We are requesting federal reimbursement of \$18,400.00. Please direct any questions or comments regarding this request to me at 770-492-5223.

Sincerely,

David Pelton

David W. Pelton, P.E.
Deputy Director
PW-Transportation

DWP:pgk

Enclosures



Forsyth County Department of Engineering

JOHN V. CUNARD, Director

INVOICE

Date: 12/18/2023

Project: 014019003 Comprehensive Transportation Plan

Invoice #11

Invoice Period: November 1, 2023 – November 30, 2023

OK to pay
12/18/2023

Jean Hee Barrett

Work Task	Description	Contract Lump Sum Amount	Percent Complete To Date	Amount Expended To Date	Total Previously Billed	Amount Expended This Invoice
Task 1	Project Management	\$49,000.00	70.00%	\$34,300.00	\$29,400.00	\$4,900.00
Task 2	Public Engagement	\$149,000.00	86.00%	\$128,140.00	\$92,380.00	\$35,760.00
Task 3	Existing Conditions	\$49,000.00	100.00%	\$49,000.00	\$49,000.00	\$0.00
Task 4	Multimodal Assessment	\$270,000.00	91.00%	\$245,700.00	\$229,500.00	\$16,200.00
Task 5	Recommendations	\$70,000.00	67.00%	\$46,900.00	\$42,000.00	\$4,900.00
Task 6	Final Documentation	\$38,000.00	0%	0.00	0.00	0.00
Totals		\$625,000.00	80.65%	\$504,040.00	\$442,280.00	\$61,760.00

Total this invoice: \$61,760.00
20% Local Share: \$12,352.00
80% ARC Share: \$49,408.00

Payment Due: **\$49,408.00**

DBE Participation:

Name of DBE	Contract Amount	Earned To Date	Paid To Date	Contract Balance
Blue Cypress	\$70,000.00	\$62,165.56	\$52,978.67	\$7,834.44


Tim Allen, Assistant Director

Please remit payment electronically to:

Account Name: KIMLEY-HORN AND ASSOCIATES, INC.
Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163
Account Number: 2073089159554
ABA#: 121000248

If paying by check, please remit to:

KIMLEY-HORN AND ASSOCIATES, INC.
P.O. BOX 932514
ATLANTA, GA 31193-2514

FORSYTH COUNTY
514 WEST MAPLE ST
SUITE 104
CUMMING, GA 30040

Invoice No: 014019003-1123

Invoice Date: Nov 30, 2023

Invoice Amount: **\$61,760.00**

Project No: 014019003

Project Name: FORSYTHCTP

Project Manager: PASTORE, CRISTINA

Federal Tax Id: 56-0885615

For Services Rendered through Nov 30, 2023

Client Reference:

LUMP SUM

KHA Ref # 014019003.1-26596284

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
TASK 1 - PROJECT MANAGEMENT	49,000.00	70.00%	34,300.00	29,400.00	4,900.00
TASK 2 - PUBLIC ENGAGEMENT	149,000.00	86.00%	128,140.00	92,380.00	35,760.00
TASK 3 - EXISTING CONDITIONS	49,000.00	100.00%	49,000.00	49,000.00	0.00
TASK 4 - MULTIMODAL ASSESSMENT	270,000.00	91.00%	245,700.00	229,500.00	16,200.00
TASK 5 - RECOMMENDATIONS	70,000.00	67.00%	46,900.00	42,000.00	4,900.00
TASK 6 - FINAL DOCUMENTATION	38,000.00	0.00%	0.00	0.00	0.00
Subtotal	625,000.00	80.65%	504,040.00	442,280.00	61,760.00
Total LUMP SUM					61,760.00

Total Invoice: \$61,760.00

VENDOR NUMBER	VENDOR NAME	FILE NUMBER	FILE DATE	FILE AMOUNT
2339	Kimley-Horn and Associates, Inc.	359240	12/14/2023	\$61,760.00

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
11/30/2023	014019003-1123	Engineering Consulting	\$61,760.00
		Voucher #: 248860	
		GL #: 25031575-521200-GTPLN	\$61,760.00

**FORSYTH COUNTY**

110 E. Main Street, Suite 255
Cumming, GA 30040-2468

Vendor Number	File Number	File Date
2339	359240	12/14/2023

*** Sixty-One Thousand Seven Hundred And Sixty Dollars And Zero Cents ***

\$61,760.00

Pay To
The
Order Of

2339
Kimley-Horn and Associates, Inc.
PO BOX 932514
Atlanta, GA 31193-2514

FILE COPY
NON-NEGOTIABLE



December 7, 2023

Mr. Tim Allen
514 West Maple Street
Suite 104
Cumming, GA 30040

RE: November Progress Report
Forsyth County Comprehensive Transportation Plan (CTP)
Forsyth County, GA

Dear Mr. Allen:

The purpose of this memo is to provide you with an update on our progress on all tasks associated with the Forsyth County Comprehensive Transportation Plan through the end of November. Work done on each task will be listed under its respective subheading below:

Task 1 – Project Management

- Internal coordination
- PMT coordination
- Ongoing project accounting and invoicing

Task 2 – Public Engagement

- Coordination with Blue Cypress on engagement strategies.
- Prepare and meeting to discuss projects with GDOT
- Continue to develop logistics for the public meetings.
- Prepare materials for public meetings.
- Attend public meetings on November 9 and 14.
- Build the online polling web map application for survey.
- Finalize content for round 2 online survey.

Task 3 – Existing Conditions

- No activities this reporting period.

Task 4 – Multimodal Assessment

- Continue working on the safety memo.
- Continue working on the bridge/freight/pavement memo.
- Continue working on the capacity memo.
- Continue working on the active transportation memo.
- Continue project scoring for the LRSP.
- Develop draft project location list.
- Meeting with Tim to finalize top ten intersection and segments for LRSP.
- Perform equity analysis for LRSP.
- Continue writing draft LRSP.

Task 5 – Recommendations

- Project list revisions based on GDOT meeting.



- Updates to project list following PMT meeting.

Task 6 – Final Documentation

- NA

Please feel free to let me know if you have any questions about the efforts described above.

Sincerely,
Cristina Pastore, P.E., AICP
Project Manager



ARC Livable Centers Initiative (LCI)

DBE Participation Summary Table

Name of DBE: Blue Cypress

TOTAL Contract Amount: \$70,000.00

Earned to Date Amount: \$62,165.56

Paid to Date Amount: \$52,978.67

Contract Balance: \$7,834.44

*A copy of the invoice from the DBE participant to the prime consultant MUST be attached to this form prior to submittal to ARC with your invoice.



Blue Cypress Consulting

315 W Ponce de Leon Avenue, Ste 905
Decatur, GA 30030
Accounting
accounting@bluecypress-consulting.com
470-322-5100 ext 9

Kimley Horn

1777 Main Street, Suite 200
Sarasota, FL 34236

INVOICE

Invoice Number: 46014
Date: December 04, 2023
BCC Project Number: P00483
Client Project Number: 13572000
Billing Terms: Paid When Paid

Forsyth County Comprehensive Transportation Plan Update

For Professional Services Rendered Through: December 01, 2023

Forsyth County Comprehensive Transportation Plan Update(Bid No. 22-52-3320) Project
Project Number: 13572000

10 - Project Management

Professional Services

	Hours	Rate	Amount
Evans, Caroline	.25	161.75	\$40.44
Noe, John	.25	109.38	\$27.35
Stimler, Justine	1.25	90.00	\$112.50
	1.75		\$180.29

10 - Project Management Total:

\$180.29

20 - Engagement

Professional Services

	Hours	Rate	Amount
Evans, Caroline	30.75	161.75	\$4,973.83
Klinkmueller, Monica	3.00	90.91	\$272.73
Noe, John	19.50	109.38	\$2,132.91
	53.25		\$7,379.47

Reimbursable Expenses

	Amount
Meals	\$34.58
Mileage	\$61.57
Mileage	\$142.80
Office Supplies	\$119.88

Office Supplies	\$105.60
Office Supplies	\$44.65
Printing	\$117.17
	\$626.25

20 - Engagement Total: **\$8,005.72**

50 - Recommendations
Reimbursable Expenses

	Amount
Mileage	\$180.40
	\$180.40

50 - Recommendations Total: **\$180.40**

60 - Final Documentation
Professional Services

	Hours	Rate	Amount
Beddington, Sarah	8.00	102.56	\$820.48
	8.00		\$820.48

60 - Final Documentation Total: **\$820.48**

Invoice Total **\$9,186.89**



Date: December 4, 2023
BCC Project Number: P00483

Kimley Horn Project Manager: Cristina Pastore

Forsyth County Comprehensive Transportation Plan Update

PROGRESS REPORT

Period Ending December 1, 2023

Work Completed - *Below are tasks completed and deliverables provided between November 4, 2023, and December 1, 2023.*

Task 1: Project Management

- Carried out management tasks
- Participated in project management check-in meetings
- November Invoicing

Task 2: Public Engagement

- Round 2 Engagement
 - Stakeholder Committee notes and summary
 - Public Open House series preparation, attendance, and closeout
 - Open house feedback collection and documentation
 - Community Survey 2 launch (in-person), monitoring, closing, and analysis
 - Open House debrief meeting attendance
 - County Communications promotion coordination
 - Website updates to provide project updates and documents
 - Round 2 Engagement Summary drafting

Task 3: Inventory of Existing Conditions

- No work completed for this task during this period

Task 4: Assessment:

- No work completed for this task during this period

Task 5: Recommendations

- No work completed for this task during this period

Task 6: Final Documentation

- No work completed for this task during this period

Caroline Evans, AICP

caroline.evans@bluecypress-consulting.com

Blue Cypress Consulting